



**City of Reno
Environmental Control**

Special Event Acknowledgment Form

Event Information

Event Name

Event Date(s)

Event Time(s)

Event Contact Information

Event Coordinator Name

Event Coordinator Phone Number

Event Coordinator Email

Emergency Contact Information

Emergency Contact Name

Emergency Contact Phone Number

This contact must be available during the event.

Environmental Control Emergency Line- (775) 722-4660

Location and Brief Description of Event

What types of waste may be generated during the event?

(Include food vendors, grease, dishwashing, automobile spills, animal wastes, etc.)

How will wastewater be disposed of?

Wastewater must be disposed of via sanitary sewer and cannot be discharged to storm drains or water bodies.

How will spills be contained to eliminate discharge to storm drains and water bodies?

(i.e. use of absorbent, blocking storm drains, immediate clean-up, no power washing, etc.)

Acknowledgement

By signing below, I acknowledge that per RMC 12.16 and Truckee Meadows MS4 Permit it is unlawful to dispose of anything other than stormwater in the storm drain and all water bodies. I acknowledge that I will communicate this to all vendors at my event, and will contact Environmental Control if any illicit discharge occurs. I acknowledge that failure to contain wastes/ wastewater and allowing illicit discharge may result in enforcement actions being taken against the discharger.

Signature

Date

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